

Name Reference

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PHYSICAL SECURITY BRANCH

Type 8246
drawer 4a
EPD

SECURITY DIVISION

INSPECTION AND SECURITY OFFICE

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TJS

HISTORICAL REPORT, 1946 through 1951

29 January 1952

1. Functions and Responsibilities: The Physical Security Branch is charged with the responsibility of safeguarding all classified information and matter in the custody and control of the entire Agency, its installations and personnel, within the continental United States. In general, this entails the protection of classified information from loss, theft or compromise, either by inadvertence or by deliberate intent; the safeguarding of the installations against penetration by unauthorized persons, fire or natural disaster; and the general protection of the personnel.

2. Scope: The scope of the activities of this Branch extends to some

25X9A2 [REDACTED] The classified material in the custody of the Agency is of such volume as to require over [REDACTED] for its proper storage.

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3. One of the most important objectives of the Branch is that of developing security in the thinking and actions of the individual. The principal method of impressing the need for security, upon employees and other persons attached to the Agency, is a rather exhaustive treatment of the subject in the Security Indoctrination Classes given to such persons at the time they enter on duty. In addition, the investigators and other members of this Branch who have continuing and extensive relationships with individual employees, office heads and the Security Officers of the Agency carry on a relentless campaign of developing security awareness, sound security habits and practices, and an understanding of the great need for all elements of security in an organization of this type. Security posters, although of limited value as an effective security medium, are also employed to a certain extent. A selective re-indoctrination program, and a continuation and possibly intensification of the present methods, are contemplated for the future development of greater security understanding and effectiveness among all members of CIA.

4. Accomplishments: Many of the activities of the Branch do not lend themselves to statistical treatment. Among these may be mentioned the almost constant security educational program conducted by the various members of the Physical Security Branch, among groups and individual members of CIA; complicated investigations [REDACTED] major surveys; organizing and developing security programs for large-scale covert projects; the countless discussions with the Security Officers and operating personnel

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of the Agency to resolve security problems of a wide variety requiring individual treatment; research in the fields of electronics, safekeeping containers and locks of various types, alarm systems, incinerators, mechanical document shredding machines, etc. Studies are conducted for purposes of improving the Agency's security methods and procedures.

5. Some of the measurable units of work accomplished during the period 1946 through 1951 are given below. In some cases the activities treated were inaugurated subsequent to 1946. In other cases no organized statistics were maintained until after the first reporting year of this report.

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[REDACTED]

E. CIA Guard Group strength: The Physical Security Branch assumed security control and supervision of the CIA Guard Force on 2 April 1949.

At the end of 1946

1947
1948
1949
1950
1951

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C. Security Violations charged:

1947*	84
1948	203
1949	150
1950	205
1951	388
TOTAL	1,030

*Statistical recording of this activity began on 1 September 1947.

D. Investigations conducted:

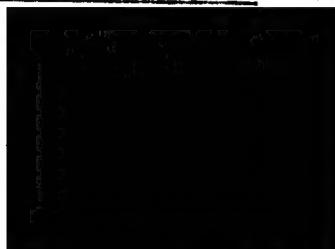
	Security Violations	Other Security Matters	Total
1947*	84	—	84
1948	210	10	220
1949	162	13	175
1950	284	36	320

1951	<u>493</u>	<u>61</u>	<u>554</u>
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TOTALS	1,233	120	1,353
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*Statistical recording of this activity began on 1 Sept. 1947.

E. Security Surveys conducted:



*Statistical recording of this activity began on 1 Jan. 1948.

F. Security Indoctrination Classes given:



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*Statistical recording of this activity began on 1 Jan. 1948.

G. Persons processed for Identification: (Fingerprints, photographs, Secrecy Oath, studying Security Regulations, etc.)

1948*

1949

1950

1951

TOTAL



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*Statistical recording of this activity began on 1 Jan. 1948.

H. Badges and Passes made and issued (all types):

1948*

1949

1950

1951

TOTAL



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*Statistical recording of this activity began on 1 Jan. 1948.

I. Safe Combinations changed:

1948*	2,612
1949	3,222
1950	5,511
1951	<u>6,481</u>
TOTAL	17,826

*Statistical recording of this activity began on 1 Jan. 1948.

J. Repairs made to Safes:

1948*	669
1949	1,041
1950	2,902
1951	<u>3,720</u>
TOTAL	8,332

*Statistical recording of this activity began on 1 Jan. 1948.

K. Visitors processed by the Security Receptionists:

1946	49,817
1947	52,980
1948	59,957
1949	64,730
1950	62,004
1951	<u>111,976</u>
TOTAL	401,464

L. Firearms Training Program:

	<u>Number of Persons Trained</u>	<u>Sessions Held</u>	<u>Courses Fired</u>
1949*	15	125	287
1950	33	187	379
1951	<u>47</u>	<u>499</u>	<u>784</u>
TOTALS	95	811	1,450

*The Firearms Program was initiated on 23 September 1949.

M. Safety Program:

	<u>Safety Surveys Conducted</u>	<u>Special Safety Investigations Conducted</u>	<u>Mdg. Evacuation Drills</u>
1950*	2	—	7
1951	<u>57</u>	<u>41</u>	<u>18</u>
TOTALS	59	41	25

*The Safety Program was initiated on 23 October 1950.

N. Technical Security Inspections made:

1948*	4
1949	5
1950	8
1951	<u>19</u>
TOTAL	36

*The Technical Security Program was initiated in October 1948.

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O.



*Statistical recording of this activity began on 1 November 1948.

P. Security Problems and Matters handled by the Night Security Officers:

1951*	3,531
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*Statistical recording of this activity began on 1 April 1951.

Q. After-Hour Security Inspections made by the Night Security Officers:

1948*	740
1949	516
1950	622
1951	<u>589</u>
TOTAL	2,467

*Statistical recording of this activity began on 1 January 1948.

The reason the 1948 figure is so high relatively is accounted for by the fact that the Night Security Officers had far less after-hour security matters (other than inspections) to handle at that time than they have at present. Further, the installations are far more dispersed today, necessitating more non-productive traveling time.



Chief, Physical Security Branch

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